



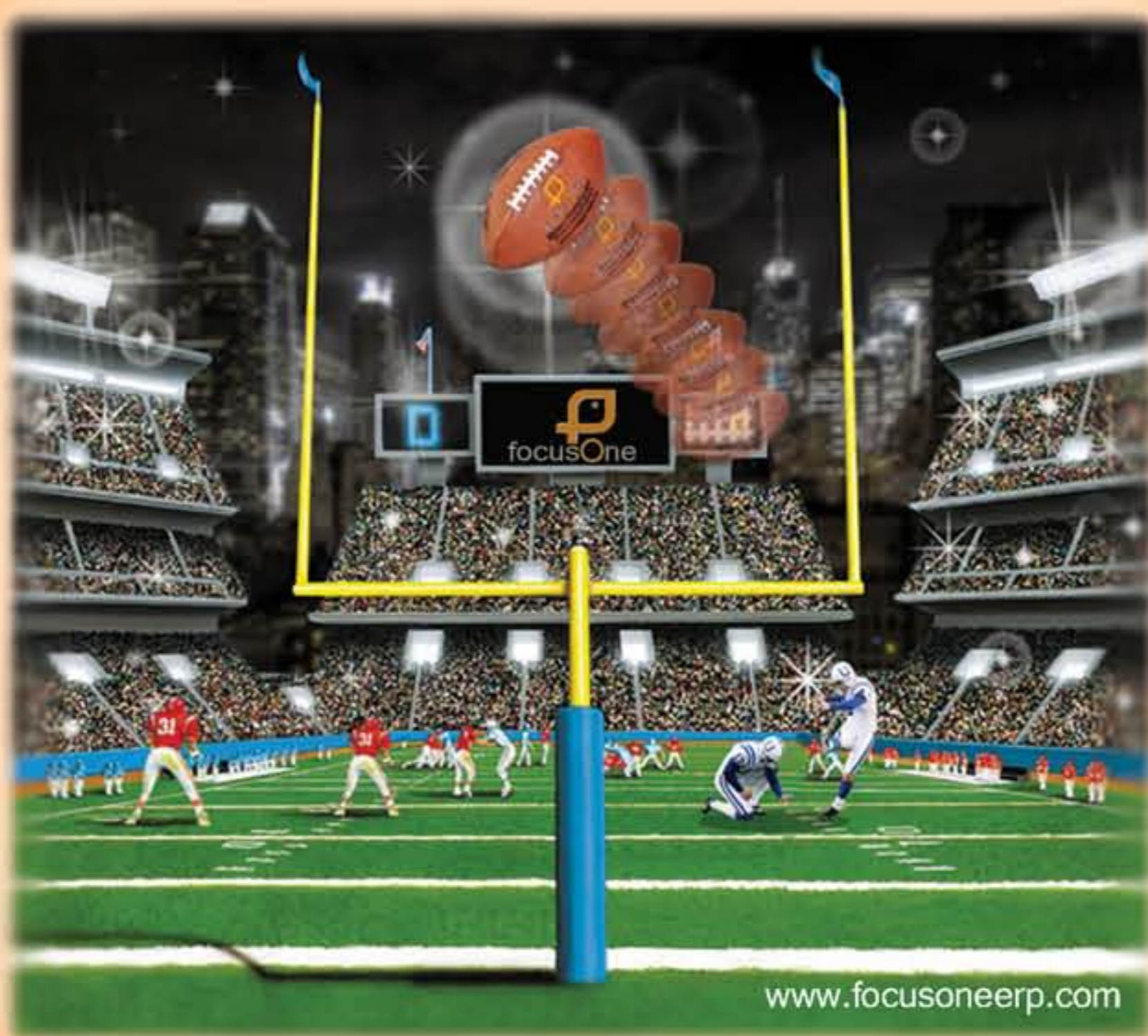
Driving your business with Focus One ERP



Petty Cash and Advance Module



Petty Cash and Advance System is a system to support Petty cash & Advance Management in the organization starting at the process of define petty cash float, petty cash Register, Advance Register, Expense Request form, Reimbursement process and clearing advance, etc. Moreover, there are a standard reports for checking Petty Cash Cycle and Advance clearing. The process operates in Petty cash & Advance, Focus one reports provide the expense transaction for each float including the duration for reimbursement effectively and efficiency.



Benefit from Focus One Features and Functions :



1. Able to assign the float owner
2. Support the expense transaction by expense type unlimitedly
3. Able to request advance from petty cash with the standard reports
4. Able to clearing advance and follow up the outstanding advance from the carrier



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